

REQUEST FOR PROPOSAL

RFP Number: SK5143-JA
Date: 02/25/10
Due Date: 03/04/10 by 4:00 p.m.

If further information is required, please contact:
Steven Kriz at Phone: (805) 893-3480,
Fax: (805) 893-8639, or e-mail at:
Steve.Kriz@barc.ucsb.edu

RETURN TWO (2) COPIES TO: **UNIVERSITY OF CALIFORNIA**
 PURCHASING DEPARTMENT
 SAASB, Room 3203
 SANTA BARBARA, CA 93106-1150

Any deviation from the specifications must be identified and fully described. The right is reserved to accept or reject proposals on each item separately, or as a whole, and to waive any irregularities in the proposal. If unable to provide a proposal, please return this form so marked.

BIDDER IS REQUIRED TO SUBMIT TWO (2) COPIES OF THIS PROPOSAL BY DUE DATE AND TIME LISTED ABOVE. EACH COPY TO INCLUDE A COMPLETED REQUEST FOR PROPOSAL FORM AND ALL ADDITIONAL EXHIBITS AND INFORMATION AS REQUIRED FOR UNIVERSITY EVALUATION.

Please submit your lowest quotation and proposal to furnish Coffee Products to the University of California, Santa Barbara campus, Residential Dining Services in accordance with the following Terms & Conditions, Specifications and Exhibits A-1, A-2, B, C, D and E for the period from March 29, 2010 through March 31, 2012, with the option to extend for two (2) additional one (1) year periods.

The terms and conditions of Appendix 'A' apply (See Attached).

Are the prices you have quoted herein the lowest offered to any Federal, State, Municipal or similar institution account, under similar circumstances? YES _____ NO _____ If NO, please explain.

Bidder certifies that neither bidder, bidder's close relative, nor bidder's employees are employed by the University (compensatory or otherwise).

Signature: _____

Cash discount of _____ percent for a payment within _____ days from receipt of goods or invoice, whichever is later. The University cannot consider cash discounts of less than 20 days.

The award decision shall be in the best interest of the University and its judgment shall be final.

Basis for Award:

Quotations will be evaluated on a cost-per-quality weighted point basis. To determine the lowest cost-per-quality point, each bidder's proposed total cost of the product will be divided by the total quality points awarded to that particular bidder's quotation. The bidder with the lowest cost-per-quality point will be awarded the order.

A rating scale has been developed by UCSB that takes into account the categories listed below. Each Category will be assigned a weighted value, the total available points being 1,000.

The basis for award will be:

- a. Completeness of total product line and taste test (if required).
- b. Vendor's capabilities and service proposal as outlined on Exhibits B & C.
- c. Sustainability Program as outlined on Exhibit D.

Return this signed and dated "Request for Proposal" and the completed Exhibits A-1, A-2, B, C, D and E to the UCSB Purchasing Department by standard U.S. mail or overnight-mail service to the address on page one (1) of this Request for Proposal.

As a supplier of goods or services to the University of California I/we certify that racially segregated facilities will not be maintained nor provided for employees at any establishment under my/our control and that I/we adhere to the principles set forth in Executive Orders 11246 and 11375, and undertake specifically: to maintain employment policies and practices that affirmatively promote equality of opportunity for minority group persons and women; to take affirmative steps to hire and promote women and minority group persons at all job levels and in all aspects of employment; to communicate this policy in both English and Spanish to all persons concerned within the company, with outside recruiting services, and the minority community at large; to provide the University on request a breakdown of our total labor force by ethnic group, sex, and job category; and to discuss with the University our policies and practices relating to our affirmative action program.

I certify that I am authorized to sign on behalf of the organization I represent for this offer, and agree to all terms and conditions described herein.

Authorized Signature

Date

Telephone No. (with area code)

FAX No. (with area code)